

**MINUTES OF
July 16, 2019
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday July 16, 2019 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, Mr. Dick Staten, called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Mrs. Terrie Zajo, Mr. Dominic Brigano, Dr. James Sosnowski, Ms. Holly Boyd, and Mrs. Joan Hayes were present at roll call. (Mr. Ed Porginski and Mr. Adam McClanahan were absent)

Others Present:

Duane Stansbury, Health Commissioner; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health; Dianna Glenn, Director of Nursing; and Shelly Norton, Health Educator

Public Hearing for 2nd Reading of Proposed Environmental Health Program Fee Changes for 2020

At 6:03 pm Mr. Staten opened the public hearing portion of the Board of Health meeting. No one from the public was present for the scheduled hearing. Mr. Stansbury informed Board members that notices, of the proposed fee changes and of the public hearing, were sent to all affected parties. Mr. Balster added that he had received no calls in reference to the proposed schedule. At 6:06 pm Mr. Staten continued with the regular Board of Health agenda.

Second Reading of the Proposed Environmental Health Program Fee Changes for 2020 Dispensed and Read by Title Only (motion #64-2019)

Dr. Barr made a motion to dispense the second reading of the Proposed Environmental Health Program Fee Changes for 2020 and read by title only. Dr. Sosnowski seconded the motion which carried with the following response to a roll call vote:

Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Hayes – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Second Reading of Proposed Environmental Health Program Fee Changes for 2020 Accepted (motion #65-2019)

Dr. Barr made a motion to accept the second reading of the Proposed Environmental Health Program Fees for 2020 and Dr. Sosnowski seconded. The following is the result of a roll call vote:

Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Hayes – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Board of Health Educational Session 6:06 pm – 6:21 pm

Health Educator, Shelly Norton shared with the Board of Health her presentation entitled Vaping 101. The presentation brought awareness to those in the meeting of the how vaping, when first developed, was a good thing to help wing people off of nicotine but over time is now being abused, by users, in that they are adding dangerous drugs such as THC or crushing opiates and adding to the nicotine pods.

Minutes of Board Meeting Approved (motion #66-2019)

Minutes of the June 2019 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Dr. Sosnowski. The motion carried with the following response to a roll call vote:

Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Hayes – aye; Mr. Staten – aye;
Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye

Training Sessions #33-2019 and 34-2019 Approved (motion #67-2019)

Dr. Barr made a motion to approve the June 2019 Training Requests #33-2019 and #34-2019, as presented. Mrs. Hayes seconded the motion and the following is a result of a roll call vote:

Dr. Sosnowski – aye; Mrs. Hayes – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Dr. Barr – aye; Ms. Boyd – aye

July 2019 Monthly Expense List Approved (motion #68-2019)

The July, 2019 Expense List was presented to Board members for their consideration. Dr. Sosnowski made a motion to approve the expense list, as presented, and Ms. Boyd seconded the motion which carried with the following result of a roll call vote:

Mrs. Hayes – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye;
Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye

Financial Review To Date

There were no questions in regards to the financial reports.

Administrative Report

Mr. Staten turned the meeting over to the Health Commissioner for his Administrative Report items.

Approved The Health Collaborative Agreement Amendment (motion #69-2019)

Mr. Stansbury presented the Board of Health with an amendment to The Health Collaborative Agreement. The amendment is for Section I and pertains to compensation and method of payment. See amendment for full explanation. Dr. Sosnowski made a motion to approve the amendment to Section I of the Health Collaborative Agreement. Mrs. Hayes seconded his motion and the following is a result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Hayes – aye

Variance Request #5-2019 Approved (motion #70-2019)

Mr. Balster, Environmental Health Director referred Board members to a variance request in their packets. The variance request is for the property located at 590 Grand Wood Court in Clearcreek Township. A design variance is required to allow for the proposed soil absorption component to be installed in compliance with current regulations due to lot constraints at the existing lot which was initially approved prior to the effective date of the current sewage treatment system regulations. The water and sewage program staff in environmental health recommended approving the design and approving the variance. Dr. Sosnowski made a motion to approve Variance Request #5-2019 and Mrs. Hayes seconded his motion. The following is a result of a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye; Ms. Boyd – aye;
Dr. Sosnowski – aye; Mrs. Hayes – aye; Mr. Staten – aye

Permission to Secure Structure (motion #71-2019)

The property located at 166 Clarksville Road in Washington Township is currently vacant and the property owner is deceased. The property had become a public health nuisance in that there was exterior trash, abandoned vehicles and an unsecure structure on the property. The Township and County Zoning Offices have been addressing what they can do to help alleviate the nuisance on the property. The environmental health division would like permission from the Board to take steps to secure the structure such as ensuring windows and other points of entries are boarded up and/or properly secured. Mr. Balster indicated the cost would be minimal. Dr. Barr made a motion to permit the environmental health division to secure the structure at 166 Clarksville Road and Mrs. Zajo provided a second. The following is a result of a roll call vote:

Mr. Brigano – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye;
Mrs. Hayes – aye; Mr. Staten – aye; Mrs. Zajo – aye

Applications Approved for Water Pollution Control Loan Funding (motion #72-2019)

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Two applications for funding through the Ohio EPA Water Pollution Control Loan Funding (WPCLF) program were reviewed. The property at 4624 N. State Route 123, Franklin is approved for system design and installation and the property at 2300 Union Road, Middletown is approved for installation. Dr. Barr made a motion to approve both of the applications and Mrs. Hayes seconded. The following is a result of a roll call vote:

Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye;
Mrs. Hayes – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Bid Accepted for Water Pollution Control Loan Funding project (motion #73-2019)

A bid was received from Apex Septic LLC, in the amount of \$39,250, for installation of new mound system at 10930 Ross Road, Goshen, Ohio 45122. The bid includes removal of trees/stumps and final grade. The amount could increase if it is determined that the electrical service panel needs upgraded to handle the new system. Homeowner is approved for 100% loan forgiveness, per OEPA guidelines. Mrs. Zajo made a motion to accept the bid of \$39,250 for installation of the new mound system, using WPCLF funding, and Dr. Sosnowski seconded her motion. The following is a result of a roll call vote:

Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Hayes – aye; Mr. Staten – aye;
Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye

Other Business

- ~ Mr. Stansbury informed Board members that the State Auditor has completed the health districts 2018 Financial Audit and there were no findings or issues.
- ~ On August 1st Hamilton County is hosting a celebration of 100 Years of Public Health in Ohio at the Cintas Center in Cincinnati. Several Board members plan to attend with Mr. Stansbury.
- ~ The Ohio Department of Health Director Amy Acton, MD, MPH has confirmed the state's first measles case of 2019. The individual is from northern Ohio and recently traveled to a state with confirmed measles cases.

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 6:55 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary

