

**MINUTES OF
May 19, 2020
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday May 19, 2020 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, A phone conference line was also utilized for the meeting allowing anyone who is not feeling well or prefers to not attend in person to still join the meeting and also to keep the number of participants, physically in the meeting room, less than ten. In preparation for the meeting the room was set up with the tables at a minimum of 6 feet apart with one chair at each table. Notices were posted informing public that they could still join the meeting remotely by dialing into the posted conference line number. Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Dr. Sosnowski and Mr. Ed Porginski were present in person. Mr. Adam McClanahan, Ms. Holly Boyd, Mrs. Terrie Zajo, Mrs. Liz Tincher, and Mr. Dominic Brigano were present on the conference line at the time of roll call. Mr. Staten confirmed a quorum was present.

Others Present:

Duane Stansbury, Health Commissioner; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health, Dianna Glenn, Director of Nursing, and Brenda Joseph, Director of Finance were present in person.

Open Meetings Act Statement Read

Mr. Stansbury read the following statement "The Board of Health meeting will take place with some or all of its members and guests appearing by phone conference. A phone conference is necessary due to the need to comply with the Ohio Department of Health executive orders with regards to social distancing and restraining from meeting in groups of 10 or more. Further, this meeting is being conducted consistent with House Bill 197, which states members of a public body who attend meetings or hearings by means of teleconference, must be considered present as if in person at the meeting or hearing, must be permitted to vote, and must be counted in determining whether a quorum is present."

Board of Health Educational Session: (6:00-6:30 pm)

Mr. Stansbury began by stating that this session is to bring Board members up-to-date with COVID-19 and to answer questions they may have for himself, Dianna Glenn or Chris Balster. Duane began by reviewing the current number of cases in Ohio is 28,952 with 285 of those being in Warren County and the current number of deaths in Ohio is 1,720 with 15 of those being from Warren County. He said many calls are coming in from the public and also business owners the re-open Ohio plan. He said we tell them there is a risk with everything and the risk will increase as we do more with places opening up. He said they stress the importance of maintaining the six feet distancing and other guidelines that have been set forth by the Governor's orders. Dianna spoke about the long term care facilities being where most of our deaths have come from. When asked about why we don't see a number of recovered cases, Dianna responded that there is no good definition of recovery. With disease investigation they note the date a patient no longer has fever or respiratory symptoms and they are feeling better as the symptom resolution date, but because those patients could still be shedding virus they have to wait another three days before being released. She also stated some of those patients may experience neurological effects, such as loss of taste and smell that could last a couple weeks. She further stated that the majority of Warren County cases are past all that. Dianna also spoke about the contact tracing process and answered questions in regards to it. Chris spoke about enforcement and educating citizens and business owners. He said when this first began, new orders were coming out every day and it was difficult to stay on top of what the latest order was. He said now that things have begun re-opening many calls are from businesses asking for guidance of how they can open in safe ways. He said there a complaints also still filtering in from public reporting places for no face mask or allowing too many shoppers into a retail location. He said they contact the business and remind them of the orders and for the most part, and particularly the face mask complaints it was just that the business hadn't received a supply at that time but have now and are in compliance. Board members had several questions all of which were addressed by Duane, Chris or Dianna.

Minutes of April 21, 2020 Board of Health Meeting Approved (motion #45-2020)

Minutes of the April 21, 2020 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Dr. Sosnowski. The motion carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye

Accounting Resolution #6-2020 (motion #46-2020)

Accounting Resolution #6-2020 was presented to the Board of Health for supplemental appropriation adjustments to the following funds: #9911-4100-5840 (Unemployment Claims); #9911-4100-5400 (Purchase Service); #9961-4104-54100 (WIC Purchase Services); #9911-4100-5460 (Insurance). See full copy of resolution. Dr. Barr made a motion to approve Accounting Resolution #6-2020, as presented, and Dr. Sosnowski seconded the motion. The following is a result of a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye

May 2020 Monthly Expense List Approved (motion #47-2020)

The May, 2020 Expense List was presented to Board members for their review. Dr. Barr made a motion to approve the expense list, as presented, and Dr. Sosnowski seconded the motion which carried with the following result of a roll call vote:

Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye;
Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye

Financial Review To Date

There were no questions in reference to the financial reports.

Administrative Report

At this time Mr. Staten turned the meeting over to Mr. Stansbury for Administrative Report items

Bid Accepted for Water Pollution Control Loan Funding Project at 4624 State Route. 123

(motion #48-2020)

One bid was received for approved WPCLF project to install a sewage treatment system at 4624 State Route 123, Franklin. The bid came from Apex Septic, LLC. Environmental staff reported Apex is in compliance with the qualifications set forth by the Ohio Administrative Code for installers and they recommended approval of the submitted bid for \$32,900. The homeowner qualifies for 100% loan forgiveness. Dr. Sosnowski offered a motion to accept the bid from APEX Septic LLC for installation of the sewage treatment system at 4624 State Route 123. Dr. Barr seconded his motion and the following is a result of a roll call vote:

Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye

Bid Accepted for Water Pollution Control Loan Funding Project at 2789 State Route 48

(motion #49-2020)

Two bids were received for approved WPCLF project to install a sewage treatment system at 2789 State Route 48, Lebanon. Environmental staff reported both companies are in compliance with the qualifications set forth by Ohio Administrative Code for installers. The homeowner qualifies for 85% loan forgiveness. SepTek Services presented the lower bid for the required work to be done. Dr. Barr made a motion to approve the lowest bid received, from SepTek Services, for \$20,000. Dr. Sosnowski seconded his motion and the following is a result of a roll call vote:

Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye

Additional Hours for Medical Scribe Approved (motion #50-2020)

We had cancelled many clinics due to Covid-19 stay at home orders and now that the state has begun re-

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opening we are again scheduling clients. We are finding we need to temporarily increase the number of hours our scribe is working from 24 to 30 per week. This is only needed while we are booking to catch up on well child visits. Dr. Barr made a motion to approve the medical scribes hours be temporarily increased to 30 hours/per week. Dr. Sosnowski seconded his motion and the following is a result of a roll call vote:

Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye

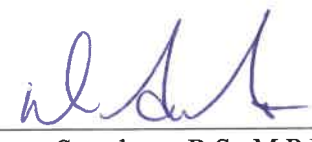
Other Business

- Board members received monthly reports from the Epidemiologist, Director of Nursing and Director of Environmental Health
- Dr. Sosnowski inquired about whether our clinics have re-opened. Dianna answered yes and they are spacing out appointments and having people wait in their cars until called. She also added they are screened, with their temperature taken, at the front door. Duane added that WIC clients are also being seen in the parking lot
- Mr. Brigano inquired about unpaid FE's remaining. Chris answered there are around 20 left unpaid and that some renewals are still trickling in. He said they are trying to contact places to see if they are even still in existence. for right now, he said, we are not moving forward with legal action right now with the current state of things (COVID).

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 6:45 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary

