

**MINUTES OF
August 20, 2019
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday August 20, 2019 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, Mr. Dick Staten, called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Ms. Holly Boyd, Mr. Ed Porginski and Mrs. Joan Hayes were present at roll call. (Mrs. Terrie Zajo, Mr. Dominic Brigano, Dr. James Sosnowski, and Mr. Adam McClanahan were absent)

Others Present:

Duane Stansbury, Health Commissioner; Dr. Scott Swope, Medical Director; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health; Dianna Glenn, Director of Nursing; and Brenda Joseph, Director of Finance

Minutes of Board Meeting Approved (motion #74-2019)

Minutes of the July 2019 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Mrs. Hayes. The motion carried with the following response to a roll call vote:

Ms. Boyd – aye; Dr. Barr - aye; Mrs. Hayes – aye;
Mr. Staten – aye; Mr. Porginski – aye

Training Requests #35-2019 through 37-2019 Approved (motion #75-2019)

Board members were made aware that the training request list had been updated since they received their board packets. After review, Dr. Barr made a motion to approve the August 2019 Training Requests #35-2019 through #37-2019. Mrs. Hayes seconded the motion and the following is a result of a roll call vote:

Dr. Barr - aye; Mrs. Hayes – aye; Ms. Boyd – aye;
Mr. Staten – aye; Mr. Porginski – aye

August 2019 Monthly Expense List Approved (motion #76-2019)

The August, 2019 Expense List was presented to Board members for their consideration. Mrs. Hayes made a motion to approve the expense list, as presented, and Mrs. Boyd seconded the motion which carried with the following result of a roll call vote:

Mrs. Hayes – aye; Ms. Boyd – aye; Dr. Barr - aye;
Mr. Staten – aye; Mr. Porginski – aye

Accounting Resolution #9-2019 Approved (motion #77-2019)

Accounting Resolution #9-2019 was presented to the Board of Health for supplemental appropriation adjustments to the following funds: #9911-4100-5210 (Materials and Supplies); #9911-4100-5830 (Workers Comp); #9976-4100-5910 (Pools State Share of Fees); and #9916-4100-5400 (Sewage Purchase Services). See copy of resolution. Dr. Barr made a motion to accept Accounting Resolution #9-2019 and Mrs. Boyd provided a second. The following is a result of a roll call vote:

Ms. Boyd – aye; Dr. Barr - aye; Mr. Staten – aye;
Mr. Porginski – aye; Mrs. Hayes – aye

Final Reading of the Proposed Environmental Health Program Fee Changes for 2020 Dispensed and Read by Title Only (motion #78-2019)

Dr. Barr made a motion to dispense the Final Reading of the Proposed Environmental Health Program Fee Changes for 2020 and read by title only. Mrs. Boyd seconded the motion which carried with the following response to a roll call vote:

Approved Variance Request #6-2019 (motion #83-2019)

The Environmental Health Division has a variance request related to the design of the proposed sewage treatment system for property located at 7974 Frostwood Court in Clearcreek Township. The variance is required to allow for the proposed soil absorption component to be installed in compliance with current regulations due to lot constraints at the existing lot. See copy of variance. Dr. Barr made a motion to approve Variance Request #6-2019 and Mrs. Hayes provided a second. The following is a result of a roll call vote:

Ms. Boyd – aye; Dr. Barr – aye; Mr. Porginski – aye;
Mrs. Hayes – aye; Mr. Staten – aye

Application Approved for Water Pollution Control Loan Funding (motion #84-2019)

The Environmental Health Division received an application for funding through the 2018 and 2019 Water Pollution Control Loan Fund (WPCLF) through Ohio EPA for installation of a sewage treatment system at 7256 Shaker Road, Franklin. The applicants have provided sufficient tax information to verify that they are eligible. Mr. Porginski made a motion to approve the property at 7256 Shaker Road be accepted for WPCLF program. Mrs. Hayes provided a second and the following is a response to a roll call vote:

Dr. Barr – aye; Mr. Porginski – aye; Mrs. Hayes – aye;
Mr. Staten – aye; Ms. Boyd – aye

Bid Selected for Water Pollution Control Loan Funding Project at 2300 Union Road (motion #85-2019)


Board members were provided with two bids to install a proposed sewage treatment system at 2300 Union Road, under the WPCLF program. Mrs. Hayes made a motion to accept the lower bid submitted, from Viox Excavating, in the amount of \$17,530.00 for the completion of the work. Ms. Boyd provided a second to her motion and the following is a result of a roll call vote:


Mr. Porginski – aye; Mrs. Hayes – aye;
Mr. Staten – aye; Ms. Boyd – aye; Dr. Barr – aye

Other Business

- ~ Mr. Stansbury shared the 2019 Warren County Cancer Profile Report published by the Ohio Department of Health with Board members. It includes county level data.
- ~ Board members were informed of a sewage main break in to the Little Miami River. The health district provided media releases alerting and providing warning to the public.
- ~ Board members were also informed that the EH Division is hosting another Tire Recycling event on September 14, 2019 at Franklin Township Park (Hunter).
- ~ The August 2019 Directors Reports and the July 2019 Communicable Disease Report were provided to Board members.

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 6:38 pm.


James Staten,
President


Duane Stansbury, R.S., M.P.H.
Secretary