

**MINUTES OF
July 21, 2020
WARREN COUNTY BOARD OF HEALTH MEETING**

001041

The regular monthly meeting of the Warren County Board of Health was held Tuesday July 21, 2020 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, A phone conference line was also utilized for the meeting allowing anyone who is not feeling well or prefers to not attend in person to still join the meeting and also to keep the number of participants, physically in the meeting room, less than ten. In preparation for the meeting the room was set up with the tables at a minimum of 6 feet apart with one chair at each table. Notices were posted informing public that they could still join the meeting remotely by dialing into the posted conference line number. Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Dr. James Sosnowski, Mr. Dick Staten, Dr. Stephen Barr, Mr. Dominic Brigano and Mr. Ed Porginski were present in person at roll call. Mr. Adam McClanahan, Ms. Holly Boyd, Mrs. Terrie Zajo, and Mrs. Liz Tincher were present on the conference line at the time of roll call.

Others Present:

Duane Stansbury, Health Commissioner; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health, Dianna Glenn, Director of Nursing were present in person.

Open Meetings Act Statement Read

Mr. Stansbury read the following statement "The Board of Health meeting will take place with some or all of its members and guests appearing by phone conference. A phone conference is necessary due to the need to comply with the Ohio Department of Health executive orders with regards to social distancing and restraining from meeting in groups of 10 or more. Further, this meeting is being conducted consistent with House Bill 197, which states members of a public body who attend meetings or hearings by means of teleconference, must be considered present as if in person at the meeting or hearing, must be permitted to vote, and must be counted in determining whether a quorum is present."

Board of Health Educational Session: Summary of Ohio Alert System (6:02 – 6:50 pm)

Chris Balster provided the Board of Health with a summary of the Ohio Alert System that Governor DeWine introduced earlier in the month. He said basically it is a color coded heat map of Ohio, that lets the citizens know the risk within their county and the implications associated with each level. Level One/Yellow (0-1 Indicators Triggered) serves as the baseline and recommendations to the public are daily health self - assessments, stay home if sick, wear masks when social distancing is difficult; increase caution when interacting with others, avoid traveling to high risk areas, follow good hygiene. Level 2/Orange (2-3 Indicators Triggered) recommendations are the same as level one and include avoiding contact with anyone high risk, high risk individuals should take extra care, decrease in personal interactions, seek only necessary medical care. Level 3/Red (4-5 Indicators Triggered) Includes same guidelines as 1 and 2 and includes decrease in personal interactions, consider only necessary travel, limit attending gatherings. Level 4/Purple (6-7 Indicators Triggered) same recommendations as 1, 2, and 3 and reactivates the stay at home order, necessary travel only. No states have reached Purple yet. Warren County is currently at two. Chris also reviewed what the indicator triggers are: they include categories of case data, symptoms data, and hospitalization data. Duane, Chris and Dianna answered many questions from the Board members in regards to the alert system, contact tracing, complaints we have been receiving, etc.

Minutes of June 21, 2020 Board of Health Meeting Approved (motion #58-2020)

Minutes of the June 21, 2020 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Mr. Brigano. The motion carried with the following response to a roll call vote:

Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye;
Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye

July 2020 Monthly Expense List Approved (motion #59-2020)

The July, 2020 Expense List was presented to Board members for their review. Dr. Barr made a motion to approve the expense list, as presented, and Mr. McClanahan provided a second to the motion which carried with the following result of a roll call vote:

Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye

Accounting Resolution #7-2020 Approved (motion #60-2020)

Accounting Resolution #7-2020, requesting adjustments Fund 9961.42936 (COVID-19) and Fund 9961.42937 (COVID Tracing), was presented to the Board of Health for approval. Dr. Barr made a motion to approve Accounting Resolution #7-2020 and Dr. Sosnowski provided a second. The following is a result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye

Financial Review To Date

Mr. Stansbury explained some of the funding for COVID for Board members.

Administrative Report

At this time Mr. Staten turned the meeting over to Mr. Stansbury for Administrative Report items

First Reading of Proposed Environmental Health Fees for 2021 Dispensed and Read by Title Only
(motion #61-2020)

Dr. Barr made a motion to dispense the first reading of the Proposed Environmental Health Fees for 2021 and to read them by title only. Dr. Sosnowski seconded his motion and the following is a result of a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye

First Reading of Proposed Environmental Health Fees for 2021 Approved (motion #62-2020)

Dr. Barr made a motion to accept the first reading of the Proposed Environmental Health Fees for 2021 and Dr. Sosnowski provided a second. The following is a result of a roll call vote:

Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo aye

Bids Approved for Water Pollution Control Loan Funding Projects (motion #63-2020)

Mr. Balster provided Board members with bids received for already approved WPCLF projects. Upon a motion from Dr. Sosnowski, a second from Mr. Brigano and roll call vote the following five project bids were approved: system design at 173 Gertrude Avenue (\$1750 from ABC Engineers & Surveyors); system design at 8576 Butler Warren Road (\$1750 from ABC Engineers & Surveyors); soil evaluation for 5059 Cox Smith Road (\$212.50 from Clearcreek Environmental); soil evaluation at 1733 E. Foster Maineville (\$250 from Clearcreek Environmental); and as a blanket approval for pumping services, for failing sewage treatment systems, enrolled in WPCLF program during the remainder of the current funding period (\$325-\$425 from SepTek, amount depends upon if system is buried or at grade). The following is a result of the roll call vote:

Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye;
Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo aye; Mr. Brigano – aye

New Position Approved and Included into Compensation Plan (motion #64-2020)

Mr. Stansbury told board members he would like to add the promotional position of Computer/Telecom Administrator 2 to the compensation plan. He provided them with a position description that includes additional responsibilities. He said this is in line with our practice of creating a way to recognize and promote employees that have proven themselves over their years of service to WCCHD.


Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo aye; Mr. Brigano – aye; Mr. McClanahan – aye

Other Business

- Board members received monthly reports from the Epidemiologist, Director of Nursing, and Director of Environmental Health
- Mr. Stansbury informed the Board the Ohio National Guard provided pop-up test sites in Franklin on July 10th and in Lebanon on July 13th. WCCHD staff did an excellent job assisting ONG staff during both of these. 331 tests were given in Franklin with 22 positives reports thus far and 651 tests were given in Lebanon, with 37 positives results so far. Ms. Boyd asked if there were anymore pop-up sites scheduled in our County and Mr. Stansbury said, as of right now he is not aware of any.
- Mr. Stansbury provided Board members with information on current COVID related court cases where WCCHD has been named along with ODH. Included were letters from the court dismissing the lawsuits from Bellwether Music Festival and Kings Island, in which we were named. He told them our attorney has filed a motion to have us removed from a lawsuit by Kaiser Daycare, since the plaintiff admitted on stand they have never talked to us and we have never prevented them from opening. We have been notified by another lawsuit by Southwestern Ohio Basketball but no hearing has been set yet. He told them that in reference to Southwestern Ohio Basketball, he has sent an affidavit to our attorney stating we have not had any role in regulations for their business.
- The health commissioner told Board members as for calls and complaints about businesses related to their covid practices; we are contacting organizations and asking them to provide us with their plan to operate and how they will reduce the risks of covid exposure/spread. We will then, if needed, provide feedback to them how they can improve their plans.
- Included in Mr. Stansbury's Administrative Report to the Board he informed them that the Reproductive Health/Prenatal Clinic is experiencing some issues in physician coverage making it hard to meet the required patient numbers required by our grant from ODH. Because of grant requirements there are many checkboxes that have to be checked at each appointment, also making it difficult to meet the required numbers, with reduced physician coverage. He added he is only making the Board aware of this issue and as of right now they are not sure what a solution might be.
- Chris Balster informed the Board that his staff approved the installation of a drain in between two soil absorption components to account for the lack of the 50 foot separation distance, as required by OAC 3701-259-15 (O) (3), for the sewage treatment system at 8650 Red Lion Five Points Road in Clearcreek Township. He told them this was done in accordance with Board of Health Motion #107-2019 that delegated the authority to approve variance requests, of this nature, to the Health Commissioner.

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 7:10 pm.


James Staten,
President


Duane Stansbury, R.S., M.P.H.
Secretary

