

**MINUTES OF
January 19, 2021
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday January 19, 2021 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. A phone conference line was also utilized for the meeting allowing anyone who is not feeling well or prefers to not attend in person to still join the meeting and also to keep the number of participants, physically in the meeting room, less than ten. In preparation for the meeting the room was set up with the tables at a minimum of 6 feet apart with one chair at each table. Notices were posted informing public that they could still join the meeting remotely by dialing into the posted conference line number. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Dr. James Sosnowski, Mr. Dick Staten, Dr. Stephen Barr, and Mr. Ed Porginski were present in person at roll call. Ms. Holly Boyd, Mrs. Terrie Zajo, Mr. Adam McClanahan, and Mr. Dominic Brigano were present on the conference line at the time of roll call.

Others Present:

Duane Stansbury, Health Commissioner; Chris Balster, Director of Environmental Health; Dianna Glenn, Director of Nursing; and Brenda Joseph, Director of Finance were present. Frank Harmon, representing Ohio Insurance Service was present on the conference line.

Open Meetings Act Statement Read

Mr. Stansbury read the following statement "The Board of Health meeting will take place with some or all of its members and guests appearing by phone conference. A phone conference is necessary due to the need to comply with the Ohio Department of Health executive orders with regards to social distancing and restraining from meeting in groups of ten or more. Further, this meeting is being conducted consistent with House Bill 197, which states members of a public body who attend meetings or hearings by means of teleconference, must be considered present as if in person at the meeting or hearing, must be permitted to vote, and must be counted in determining whether a quorum is present."

Minutes of December 15, 2020 Board of Health Meeting Approved (motion #1-2021)

Minutes of the December 15, 2020 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Mr. Porginski. The motion carried with the following response to a roll call vote:

Dr. Sosnowski – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye;
Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye

January 2021 Expense List Approved (motion #2-2021)

The January, 2021 Expense List was presented to Board members for their review. Dr. Barr made a motion to approve the expense list, as presented, and Dr. Sosnowski provided a second to the motion which carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye

Accounting Resolutions #1-2021, #2-2021, & #3-2021 Approved (motion #3-2021)

Accounting Resolution #1-2021 requesting an Amended Certificate to the following funds was presented to the Board of Health for approval: #9961.42937 (COVID Tracing); #9961.42534 (WIC); #9961.42934 (FED WIC); #9961.42884 (PHEP); #9961.42533 (RHWP); #9915.41481 (HOB); #9963.41400 (Campground Program); #9976.41486 (Swimming Pool Program). Accounting Resolution #2-2021 requesting adjustments to the following funds: #9915-4100-5910 (HOB Other Expense); #9915-4100-5950 (HOB Refunds); #9916-4100-5910 (Sewage Misc); #9916-4100-5400 (Sewage Purchase Services) was also presented. And, Accounting Resolution #3-2021 for the 2021 Budget was presented for the following funds: #9915-4100-

5910 (HOB Other Expense); #9915-4100-5950 (HOB Refunds); and #9915-1481-4100 (HOB Permits Revenue). See Resolutions for full explanation. Dr. Barr made a motion to approve Accounting Resolutions #1-2021, #2-2021, and #3-2021 as presented and Dr. Sosnowski provided a second to his motion. The following is a result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye

Financial Review To Date

Board members were presented with finance statements from the general fund and also grants fund. There were no questions in regards to either statement.

Employee Health Benefits Package for Period 3/1/2021 – 2/28/22 (motion #4-2021)

Frank Harmon with Ohio Insurance Service had met earlier in the month with Mr. Stansbury and Mrs. Cranmer to discuss quotes received for the upcoming renewal period. While the renewal rate did increase, Mr. Harmon explained that by bundling vision into the Humana plan, there would be a savings for the health district to help offset some of the premium increase. After reviewing the new vision plan the Administrative staff made a recommendation to the Board to approve the same benefits package as in 2020 with the exception of VSP Vision, which would be replaced with Humana Vision 160. Mr. Harmon was present on the conference line to answer any questions the Board may have in reference to the proposed plan. Dr. Barr made a motion to approve the proposed benefits plan for the eligible health district employees for the renewal period beginning March 1, 2021 and going through February 28, 2022. Mr. McClanahan provided a second to the motion and the following is a result of a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mr. Staten – aye

Resolution #21-01 Water Pollution Control Loan Funding Authorizing Approved (motion #5-2021)

The Warren County Health District was awarded \$150,000 dollars by the Ohio Environmental Protection Agency to assist Warren County residents with the planning/design and/or construction of household sewage treatment systems in an effort to improve water quality. The funding provided through this grant allows for the repair or replacement of sewage treatment systems that are experiencing issues. The health district most recently received \$150,000 dollars of funding through the WPCLF in 2016, \$200,000 through the WPCLF in 2018, \$100,000 in 2019, and \$150,000 in 2020. The amount of funding that each applicant will be able to receive is dependent on household income for each project property in question. Members of the board are encouraged to share this information with their local government entities in an effort to assist with the identification of potential project sites. Resolution #21-01 provides the Warren County Health Commissioner to enter into this agreement. When potential project sites are identified the job will be bid out to the registered sewage treatment system installers in the county. Dr. Barr made a motion to approve Resolution #21-01, as presented, and Mr. Porginski offered a second to the motion. The following is result of the roll call vote:

Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye;
Mr. Porginski – aye; Dr. Sosnowski – aye; Mr. Staten – aye; Mrs. Zajo – aye

Water Pollution Control Loan Funding Bid for 9700 Morrow Woodville Rd Accepted (motion #6-2021)

The Environmental Health Division received one bid for approved WPCLF project at 9700 Morrow Woodville Road, Pleasant Plain Ohio. The bid, in the amount of \$2500 is for soil evaluation and system design from ABC Engineers & Surveyors, Inc. Upon recommendation from the EH staff a motion came from Dr. Barr and was supported by a second from Ms. Boyd to accept the bid. The following is the response of a roll call vote:

Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Mr. Porginski – aye;
Dr. Sosnowski – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Water Pollution Control Loan Funding Bid for 5059 Cox Smith Road Accepted (motion #7-2021)

The Environmental Health Division received one bid for approved WPCLF project at 5059 Cox Smith Road in Mason, Ohio. The bid in the amount of \$29,500 is for residential sewage system treatment system

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installation and was received from CS Gruter, LLC. Dr. Sosnowski made a motion to accept the bid received and Mr. Porginski provided a second. The following is the response of a roll call vote:

Mr. Porginski – aye; Dr. Sosnowski – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye

Approved Funds for Spring Tire Recycling Event(s) (motion #8-2021)

The environmental health division would like to hold tire collection events in the early spring of 2021 using funding from the Mosquito Control Grant funding through Ohio EPA. The health district has \$10,000.00 allotted for these events. In the event the amount of tires received for recycling exceeds the remaining grant funding the environmental health division is asking permission to pay any outstanding cost from the general fund. Dr. Barr made a motion to allow for spending, for these events, in excess of the funds allotted by OEPA. Dr. Sosnowski provided a second and the following is a result of a roll call vote:

Ms. Boyd – aye; Mr. Porginski – aye; Dr. Sosnowski – aye; Mr. Staten – aye;
Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye


Other Business:

Congress Passes COVID-19 Relief Deal and FY21 Spending Package – Board members received information of the \$900 billion package which includes several Public Health related items.

COVID Vaccine – Mr. Stansbury told the Board our staff are doing a great job of getting the vaccine to those who meet the priorities. Many people do not agree with the priorities and are angry but we are trying to help them understand how very little vaccine we are getting and trying to get it to those most vulnerable as quickly as we can. He said, the State will start allowing registered pharmacies to provide Covid vaccine soon.

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 6:40 pm.


James Staten,
President


Duane Stansbury, R.S., M.P.H.
Secretary

