

MINUTES OF
April 20, 2021
WARREN COUNTY BOARD OF HEALTH MEETING

001059

The regular monthly meeting of the Warren County Board of Health was held Tuesday April 20, 2021 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. A phone conference line was also utilized for the meeting allowing anyone not feeling well or preferred to not attend in person to still join the meeting and also to keep the number of participants, physically in the meeting room minimal. In preparation for the meeting the room was set up with the tables at a minimum of 6 feet apart with one chair at each table. Notices were posted informing public that they could still join the meeting remotely by dialing into the posted conference line number. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Dr. Jeffer, Mr. Dominic Brigano, and Mr. McClanahan were present in person at roll call. Ms. Holly Boyd, Mrs. Terrie Zajo, and Mrs. Liz Tincher were present on the conference line at the time of roll call. (Dr. James Sosnowski was absent) Also present. *lje*

Others Present:

Duane Stansbury, Health Commissioner; Chris Balster, Director of Environmental Health; and Tammy Cranmer, Administrative Assistant; Brenda Joseph, Director of Finance; Dianna Glenn, Director of Nursing; and Dr. Scott Swope, Medical Director; were present in person. Susan Parziale, Nurse Coordinator was present on the conference line. Also present in person for the educational session were Amy Ciarlo, Tobacco Cessation Health Educator and the following members of the Preventing Tobacco Foundation; Julia Monnin with Talbert House Prevention Services; Wendy Hyde with Preventing Tobacco Addiction Foundation; and Kim Dooley with Substance Abuse Prevention Coalition

Open Meetings Act Statement Read

Mr. Stansbury read the following statement "The Board of Health meeting will take place with some or all of its members and guests appearing by phone conference. A phone conference is necessary due to the need to comply with the Ohio Department of Health executive orders with regards to social distancing and restraining from meeting in groups of ten or more. Further, this meeting is being conducted consistent with House Bill 197, which states members of a public body who attend meetings or hearings by means of teleconference, must be considered present as if in person at the meeting or hearing, must be permitted to vote, and must be counted in determining whether a quorum is present."

Board of Health Educational Session: Tobacco Retail Licensing Presentation (6:00-6:45 pm)

Amy Ciarlo is the Tobacco Prevention Health Educator with Warren County Health District. She and her colleagues with the Preventing Tobacco Addiction Foundation were present to educate the Board of Health about the benefit of Tobacco Retail Licensing. Their message is that because tobacco use remains the leading cause of preventable illness and death in the United States, public health departments should oversee and enforce local tobacco control initiatives, particularly policies already in place such as Tobacco 21. Health department enforcement of these public health measures is an evident and logical extension of their immediate responsibility for public health and a common sense solution to the teen nicotine epidemic. The majority of nicotine retailers also prepare food; therefore these establishments are already subject to health department oversight and compliance checks. Licensing these agencies as tobacco retailers would allow the ability to revoke or suspend licenses upon repeated violation of underage sales or other violation. The enforcement activity would be self-funded via an annual license fee to the retailers.

Minutes of March 16, 2021 Board of Health Meeting Approved (motion #31-2021)

Minutes of the February 16, 2021 Board of Health meeting were approved as written. Motion to approve came from Dr. Barr and was seconded by Mr. Brigano. The motion carried with the following response to a roll call vote:

Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Dr. Jeffer – aye; Dr. Sosnowski - aye

April, 2021 Expense List Approved (motion #32-2021)

The April, 2021 Expense List was presented to Board members for their review. Mr. McClanahan made a motion to approve the expense list, as presented, and Dr. Barr provided a second to the motion which carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye

Training Requests #8-2021 (motion #33-2021)

Training Requests #8-2021 was presented to Board members for approval. Dr. Barr made a motion to approve the presented training request and Dr. Sosnowski seconded his motion. The following is a response to a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye;
Dr. Jeffer – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye

Accounting Resolution #5-2021 (Motion #34-2021)

Accounting Resolution #5-2021 for supplemental appropriation adjustments to the following funds was presented to Board members for approval: Fund #9911-4100-5911 (Non Tax Food); #9911-4105-5102 (Covid Salaries); #9961-4105-5820 (Covid Insurance). Dr. Barr made a motion to approve Accounting Resolution #5-2021 and Mrs. Zajo provided a second to his motion. The following is a response to a roll call vote:

Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Jeffer – aye;
Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye

Financial Review To Date

Board members were presented with finance statements from the general fund and also grants fund. There were no questions in regards to either statement.

Water Pollution Control Loan Funding Bid Approval for 5861 Greentree Road (motion #35-2021)

The Board of Health reviewed bids submitted and approved the following for approved WPCLF project location, 5861 Greentree Road, Lebanon which is covered at 50% forgiveness - Clearcreek Environmental for \$250.00 to perform the required soil evaluation. Mr. Brigano made a motion to accept the above bid and Ms. Boyd provided a second. The following is the response of a roll call vote:

Dr. Jeffer – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye

Water Pollution Control Loan Funding Bid Approval for 173 Gertrude Avenue (motion #36-2021)

The Board of Health reviewed bids submitted and approved the following for approved WPCLF project location, 173 Gertrude Avenue, Lebanon which is covered at 85% forgiveness - CS Gruter in the amount of \$6670.00 to install the required curtain drain. Mr. Balster told Board member this is the second time this job was bid out because the previous bidder never contacted the EH Division to become bonded, etc. Mr. McClanahan made a motion to accept the above bid and Dr. Sosnowski provided a second. The following is the response of a roll call vote:

Dr. Jeffer – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye

Water Pollution Control Loan Funding Bid Approval for 8576 Butler Warren Road (motion #37-2021)

The Board of Health reviewed bids submitted and approved the following for approved WPCLF project location, 8576 Butler Warren Road, Mason which is covered at 85% forgiveness - Viox Excavating for \$28,800 to install the needed sewage treatment system. Mr. McClanahan made a motion to accept the above bid and Dr. Barr provided a second. The following is the response of a roll call vote:

Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Jeffer – aye

Other Business:

Board members were provided with up to date numbers for COVID response/vaccine.

Dr. Swope spoke to the Board of his appreciation for WCHD employees and especially the hard and long working hours of Dianna Glenn. He said the Nursing Division and EH Division are working together as one team and the process of the clinics is smooth and efficient. Board members shared their personal experiences and agreed that WCHD Covid Clinics are seamless.

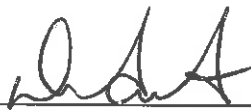
Dr. Swope also stated he wished he could see the older Warren County residents on a cash pay basis. Mr. Stansbury said WCHD cannot bill or accept cash payments from Medicare participants because we are not contracted as a Medicare provider. Due to the indemnification clause in the required contract, we are unable to sign a provider agreement, per recommendation from the Warren County Prosecutor's Office. Brenda Joseph added that it would be considered insurance fraud if we knowingly allowed Medicare participants to pay us. We do work with Medicare participants to find them a local physician who does accept Medicare that they can see.

Board members also received monthly reports from the nursing director Board members received monthly reports from the Epidemiologist, Director of Nursing and Director of Environmental Health

With no further business to discuss Mr. Staten dismissed the Board of Health meeting at 7:17 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary

