

**MINUTES OF
June 15, 2021
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday June 15, 2021 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. A phone conference line was also utilized for the meeting allowing anyone not feeling well or preferred to not attend in person to still join the meeting and also to keep the number of participants, physically in the meeting room minimal. In preparation for the meeting the room was set up with the tables at a minimum of 6 feet apart with one chair at each table. Notices were posted informing public that they could still join the meeting remotely by dialing into the posted conference line number. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Mr. Dominic Brigano, and Mr. McClanahan were present in person at roll call and Mrs. Liz Tincher was present on the conference line at the time of roll call. Dr. Jeffer arrived at 6:06 pm. (Ms. Holly Boyd, Dr. James Sosnowski, and Mrs. Terrie Zajo were absent)

Others Present:

Duane Stansbury, Health Commissioner; Chris Balster, Director of Environmental Health; and Tammy Cranmer, Administrative Assistant; Brenda Joseph, Director of Finance; Dianna Glenn, Director of Nursing; and Bri Higgins, Nutritionist were present in person.

Open Meetings Act Statement Read

Mr. Stansbury read the following statement "The Board of Health meeting will take place with some or all of its members and guests appearing by phone conference. A phone conference is necessary due to the need to comply with the Ohio Department of Health executive orders with regards to social distancing and restraining from meeting in groups of ten or more. Further, this meeting is being conducted consistent with House Bill 197, which states members of a public body who attend meetings or hearings by means of teleconference, must be considered present as if in person at the meeting or hearing, must be permitted to vote, and must be counted in determining whether a quorum is present."

Board of Health Educational Session (6:02-6:32 pm)

Employee, Bri Higgins, MS, RD, LD, presented to the Board of Health an educational session entitled *What is a Dietitian*. In her presentation she informed the Board of the role of a Dietitian in Public Health. She reviewed her roles and responsibilities at WCHD that include providing nutrition information to clinic patients, and working with partnering community services such as Head Start and Lebanon Women's Center to provide nutrition education for them. She has also taken over the WCHD Employee Wellness program and assists employees with the Humana Go 365 Wellness Program.

Minutes of May 18, 2021 Board of Health Meeting Approved (motion #49-2021)

Dr. Barr made a motion to approve the May 2021 Board of Health meeting minutes and a second was provided by Mr. McClanahan. The motion carried with the following response to a roll call vote:

Mrs. Tincher – aye; Mr. Staten – aye; Mr. Brigano – aye;
Mr. McClanahan – aye; Dr. Barr – aye; Dr. Jeffer – aye

June, 2021 Expense List Approved (motion #50-2021)

The June, 2021 Expense List was presented to Board members for their review. Mr. McClanahan made a motion to approve the expense list, as presented, and Dr. Barr provided a second to the motion which carried with the following result of a roll call vote:

Mr. Staten – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Dr. Jeffer – aye; Mrs. Tincher – aye

Training Request #11-2021 (motion #51-2021)

Training Request #11-2021 was presented to Board members for approval. Dr. Barr made a motion to approve the presented training request and Mr. McClanahan seconded his motion. The following is a response to a roll call vote:

Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Dr. Jeffer – aye; Mrs. Tincher – aye; Mr. Staten – aye


Other Business:

~ Mr. Stansbury informed Board members that Warren County is receiving about \$35.9 million from the American Rescue Plan. He said that he has suggested to the County Commissioners some projects that could assist the health district including larger office space or a mobile vaccination unit.

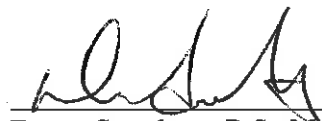
~ Mr. Stansbury also provided a press release from the US Equal Employment Opportunity Commission to Board members that states the Federal EEO laws do not prevent employers from requiring all employees entering the workplace be vaccinated for COVID-19, as long as the employers comply with reasonable accommodation provisions of the Americans with Disabilities Act and other laws.

~Board members received monthly reports from the Nursing Director, Environmental Health Director, and the Communicable Disease Report from the epidemiologist.

With no further business Mr. Staten dismissed the Board of Health meeting at 6:50 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary