

**MINUTES OF
August 17, 2021
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday August 17, 2021 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Mr. Dominic Brigano, Dr. Christine Jeffer, and Mrs. Terrie Zajo were present at roll call. (Ms. Holly Boyd, Mr. Adam McClanahan, Mrs. Liz Tincher, and Dr. James Sosnowski were absent)

Others Present:

Duane Stansbury, Health Commissioner; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health; Brenda Joseph, Director of Finance were present. Also in attendance was Ana Montalvan, Health Educator

Opened Public Hearing for 2nd Reading of Proposed Environmental Health Program Fee Changes for 2022 (motion #65-2021)

At 6:01 pm Mr. Staten asked for a motion to open the public hearing portion of the Board of Health meeting. Mrs. Zajo made a motion and Dr. Barr seconded to open the public hearing. The following is a result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye; Dr. Jeffer – aye

No one from the public was present for the scheduled hearing. Mr. Stansbury informed Board members that notices, of the proposed fee changes and of the public hearing were sent to all affected parties. Mr. Balster added that he had received no calls opposing the proposed schedule.

Second Reading of the Proposed Environmental Health Program Fee Changes for 2022 Approved by Title Only (motion #66-2021)

Dr. Barr made a motion to approve the second reading of the Proposed Environmental Health Program Fee Changes for 2022. Mrs. Zajo seconded the motion which carried with the following response to a roll call vote:

Dr. Barr – aye; Dr. Jeffer – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

~At 6:03 pm Mr. Staten announced the Public Hearing was closed and to continue with the regular Board of Health agenda.

Board of Health Presentation (6:03-6:38 pm)

Health Educator, Ana Montalvan provided an update in regards to the COVID pandemic for Board of Health members. In addition to providing current Warren County activity, the presentation also included data trends of other variants of the COVID-19 virus, including the prevalent Delta variant.

Minutes of June 2021 Board of Health Meeting Approved (motion #67-2021)

Dr. Barr made a motion to approve the June 2021 Board of Health meeting minutes and a second was provided by Mrs. Zajo. The motion carried with the following response to a roll call vote:

Dr. Jeffer – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye

August 2021 Expense List Approved (motion #68-2021)

The August 2021 Expense List was presented to Board members for their review. Dr. Barr made a motion to approve the expense list, as presented, and Mr. Brigano provided a second to the motion which carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye; Dr. Jeffer – aye

Accounting Resolution #9-2021 Accepted (motion #69-2021)

Accounting Resolution #9-2021 was presented to Board members for supplemental appropriations to the following funds: #9911-4100-5910 (Camp Grounds Other Expense); #9911-4100-5102 (Camp Grounds Salaries); #9963-4100-5811 (Camp Grounds PERS); #9963-4100-5871 (Camp Grounds Medicare); #9916-4100-5102 (Sewage Salaries); #9916-4100-5811 (Sewage PERS); #9961-4109-5317 (Vaccine Equity Equipment); #9976-4100-5910 (Pools Other Expense); #9976-4100-5400 (Pools Purchase Services); #9911-4100-5890 (Employee HSA/HRA); #9911-4100-5910 (Other Expense); #9961-4104-5811 (WIC PERS); #9961-4104-5850 (WIC Training/Education); #9961-4104-5910 (WIC Other Expense); #9961-4104-5424 (WIC Rent); #9961-4104-5400 (WIC Purchase Services); #9961-4104-5210 (WIC Material & Supplies); #9961-4104-5830 (WIC Workers Comp); #9961-4104-5102 (WIC Salaries); #9916-4104-5317 (WIC Non Capital); #9961-41074-5871 (WIC Medicare). See copy of Resolution for full explanation. Dr. Barr made a motion to accept Accounting Resolution #9-2021 and Mrs. Zajo provided a second to the motion which carried with the following response to a roll call vote:

Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye; Dr. Jeffer – aye; Mr. Staten – aye

Financial Reviews to Date

Board members were provided copies of the August 2021 General Finance and Grants Statements

Administrative Report

At this time, Mr. Staten turned the meeting over to Mr. Stansbury for his Administrative Report items.

Properties Approved as Water Pollution Control Loan Funding projects (motion #70-2021)

Environmental Health Director, Chris Balster provided Board members explanation of his recommendation to approve two addresses into the Water Pollution Control Loan Funding program. Dr. Barr made a motion to approve both 7426 Martz Paulin Road which qualifies for 85% loan forgiveness and 3465 Crestview Avenue which qualifies for 50% loan forgiveness into the WPCLF program. Dr. Jeffer provided a second to his motion.

Mr. Brigano – aye; Dr. Barr – aye; Dr. Jeffer – aye; Mr. Staten – aye; Mrs. Zajo – aye

Variance Request #4-2021 Approved (motion #71-2021)

Variance Request #4-2021, requesting variance from Ohio Revised Code 955.26 (maintaining rabies booster vaccinations), was presented to Board members for approval. Environmental Health Director, Chris Balster provided Board members with a written statement from a veterinarian in regards to an animal under her care that had a severe reaction to a rabies vaccination. Mr. Balster added that the animal has not been involved in an animal bite investigation and that the owners of the animal and the veterinarian are just being proactive in notifying the health department of the animal's condition and request of the variance. Dr. Barr made a motion to accept Variance Request #4 and Dr. Jeffer provided a second to his motion. The motion passed with the following is the response to a roll call vote:

Dr. Barr – aye; Dr. Jeffer – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Approved for Digital Marketing Company to provide work for Substance Abuse Prevention Coalition of Warren County (motion #72-2021)

The Warren County Health District is working in partnership with the Substance Abuse Prevention Coalition of Warren County to advocate for tobacco retail licensing throughout the communities of Warren County. Tobacco Retail Licensing is an effective public health approach to reducing youth access to tobacco products, including vaping devices, by implementing regular enforcement and compliance of state and federal Tobacco 21 laws. The health district's Tobacco Prevention Health Educator received a grant from Interact for Health to explicitly fund these efforts. As outlined by the grant proposal and implementation plan, the Warren County Health District is required to utilize an existing community coalition to provide education and awareness about the benefits of licensing tobacco retailers. Additionally, the coalition is working to improve content and reach through social media and website presence, as the COVID-19 pandemic has reduced in-person engagement. The Board of Health was asked to approve spending an estimated \$28,000 of the Interact for Health grant monies to allow a digital marketing company (The Deciding Factor) to rebuild the website for

the Substance Abuse Prevention Coalition and to assist with rebranding the coalition. The Deciding Factor will also assist with managing content, advertising, and developing strategies to increase engagements, views, and followers of the coalition's social media pages and website. Approval came from a motion first by Dr. Barr and a second was provided by Mrs. Zajo. The following is a response to a roll call vote:

Dr. Jeffer – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Barr – aye

Other Business:

~ With schools returning to the classroom in the next week or two, Mr. Stansbury explained that WCHD can only recommend masks be worn in schools. He said unless State legislation is changed, local health departments have no authority to require or mandate this. He also shared with BOH members quarantine literature WCHD is providing to schools to help guide them as to whom may need quarantined when in close contact of a COVID 19 case.

~ Mr. Stansbury shared an invitation with Board members to attend the awards dinner on Oct. 21 where the health district will receive the Warren County Foundations Outstanding Organization Community Service Reward.

~Board members received monthly reports from the Nursing Director, Environmental Health Director, and the Communicable Disease Report from the epidemiologist.

With no further business Mr. Staten dismissed the Board of Health meeting at 6:58 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary

