

**MINUTES OF
October 19, 2021
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday October 19, 2021 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. Stephen Barr, Mr. Dominic Brigano, Mrs. Terrie Zajo, Mrs. Liz Tincher, Dr. James Sosnowski, Ms. Holly Boyd, and Mr. Adam McClanahan were present at roll call (Dr. Christine Jeffer was absent).

Others Present:

Staff present: Duane Stansbury, Health Commissioner; Tammy Cranmer, Administrative Assistant; Chris Balster, Director of Environmental Health; and Dianna Glenn, Director of Nursing were present.

Others present: Brad McMonigle with Talbert House and Colleen Chamberlain with Mental Health recovery board were present.

Presentation

Guests, Brad McMonigle and Colleen Chamberlain spoke to Board members about the services provided by Mental Health Recovery Board of Warren and Clinton Counties and how they are funded which includes 51% levy funding. The levy is up for renewal this fall and they were there to get the word out and ask for support.

Minutes of August 2021 Board of Health Meeting Approved (motion #82-2021)

Dr. Barr made a motion to approve the September 2021 Board of Health meeting minutes and a second was provided by Mrs. Zajo. The motion carried with the following response to a roll call vote:

Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye

October 2021 Expense List Approved (motion #83-2021)

The October 2021 Expense List was presented to Board members for their review; Mr. McClanahan made a motion to approve the expense list, as presented, and Dr. Sosnowski provided a second to the motion which carried with the following result of a roll call vote:

Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye;
Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye

Accounting Resolutions #12-2021 and #13-2021 Accepted (motion #84-2021)

Accounting Resolution #12-2021 was presented to Board members for supplemental appropriations to the following funds: #9911-4100-5421 (Rent & Leases); #9961-4104-5102 (WIC Salaries); #9912-4100-5317 (Food Service Non Capital); #9912-4100-5871 (Food Service Medicare); #9912-4100-5102 (Food Service Salaries); #9912-4100-5820 (Food Service Health and Life); #9912-4100-5400 (Food Service Purchase Services); #9916-4100-5102 (Sewage Supplies); #9916-4100-5400 (Sewage Purchase Services); #9976-4100-5400 (Pool Purchase Services); #9961-4106-5102 (Covid Tracing Salaries); #9961-4106-5811 (Covid Tracing PERS); #9961-4106-5871 (Covid Tracing Medicare); #9961-4106-5820 (Covid Tracing Insurance); #9961-4106-5210 (Covid Tracing Supplies); #9961-4106-5400 (Covid Tracing Purchase Services); #9961-4106-5910 (Covid tracing Other Expense). See copy of Resolution #12-2021 for full explanation. Accounting Resolution #13-2021 was also presented to Board members for an Amended Certificate to the following funds: Anticipated Receipts Health fund #9916 (Sewage Program). See copy of Resolution #13-2021 for full explanation. Mr. Brigano made a motion to accept Accounting Resolution #12-2021 and Accounting Resolution #13-2021, as presented. Ms. Boyd provided a second to the motion which carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye;
Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye

Financial Reviews to Date

There were no questions in regards to the September 2021 General Finance and Grants Statements

Administrative Report

At this time, Mr. Staten turned the meeting over to Mr. Stansbury for his Administrative Report items.

Water Pollution Control Loan Funding Program

No bids were presented for Board approval. One bid was received but Mr. Balster is awaiting input from the homeowner before presenting.

Funds Approved for Tire Recycling Event(s) (motion #85-2021)

Mr. Balster told the Board of Health the Environmental Division would like to hold tire collection events in the fall of 2021 and early spring of 2022 using funding from the Mosquito Control Grant funding through Ohio EPA. The health district has \$10,000.00 allotted for these events. The staff would like to stage the next event in Mason during the fall and then another region in spring. In the event that the event brings in an amount of tires that exceeds the remaining grant funding the environmental health division would like to request permission to pay the remainder of the cost using monies from the general fund. He requested approval for up to \$5,000, if necessary. Mr. Stansbury added that these events have been very well received throughout the county over the last four years. Dr. Barr made a motion to approve up to \$5,000 additional funding, if needed, to host tire recycling events this Fall and next Spring. Mr. McClanahan provided a second to the motion and the following is a result of a roll call vote:

Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye;
Mrs. Tincher – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Purchase of Statistical Software Approved (motion #86-2021)

The Board was presented information to purchase software to assist in data collection. SPSS is a statistical software package that is widely used program for statistical analysis in social sciences. SPSS can be used for the development of charts, graphs, regressions, cross-tabulations, and data cleaning. This program is widely taught in public health masters programs and many of the data sets that we use from ODH or the CDC have detailed documentation on how to use SPSS to analyze the data. The software license is a perpetual license and allows one user to be logged in to the program at a time for conducting public health data. This software can be utilized to identify disparities in socioeconomic status and other factors to promote equity in COVID-19 vaccination in addition to countless other applications in public health. If approved, the software will be paid for by the COVID-19 Vaccine Equity grant at a price of \$15,480. Dr. Sosnowski made a motion approving the request to purchase the statistical software and Ms. Boyd provided a second. The following is a result of a roll call vote:

Dr. Barr – aye; Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye

EH Vehicles from Enterprise Fleet Management (motion #87-2021)


Mr. Stansbury told Board members he would like to replace the last two cars owned by WCHD with Nissan Altima's through the Enterprise lease agreement. He said we seem to be doing well with the 12 vehicles we are currently leasing with Enterprise. The Altima's will cost \$244.35 each per month; this includes everything except fuel and insurance. We will still have two pick-up trucks, but we are waiting for cost information on available trucks. He asked for approval to lease two Nissan Altima's. Dr. Barr made a motion, which was followed by a second from Dr. Sosnowski, to approve adding the two vehicles to the leased fleet. The motion carried with the following response to a roll call vote:

Ms. Boyd – aye; Dr. Sosnowski – aye; Mrs. Tincher – aye; Mr. Staten – aye;
Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye


Other Business:

- ~Vaccine update provided: We are waiting on official approval for Pfizer vaccine to be administered 00-1071
year olds, also waiting on Moderna and J&J boosters to be approved.
- ~ School Pilot Project – We continue to work with the schools as they are participating in the school
exposure quarantine pilot program.
- ~ Health experts expect severe flu season and are already seeing other respiratory infections such as RSV
returning. A recent survey indicates that nearly half of adults say they are unlikely to get a flu shot which
public health experts say could exacerbate a worse than average flu season.
- ~ Board members received monthly reports from the Nursing Director, the Environmental Health Director,
and the Communicable Disease Report from the epidemiologist.

With no further business Mr. Staten dismissed the Board of Health meeting at 6:38 pm.



James Staten,
President



Duane Stansbury, R.S., M.P.H.
Secretary

