



WARREN COUNTY HEALTH DISTRICT

416 South East Street – Lebanon, Ohio 45036

Duane Stansbury, R.S., M.P.H.
HEALTH COMMISSIONER

Terren Koles, M. D.
MEDICAL DIRECTOR

MEMORANDUM

Date: August 11, 2022

From: Chris Balster, MPH, REHS
Director of Environmental Health

Re: Public Hearing for Proposed 2023 Environmental Health Fees

On August 16, 2022, the Warren County Board of Health will conduct a public hearing in accordance with the Ohio Revised Code in regards to the proposed license fees for Food Service Operation and Retail Food Establishments, Campgrounds, Private Water Systems, Sewage Treatments Systems, and Tattoo and Body Art Establishments. The fees being proposed are to become effective on December 1, 2022. **The public hearing is scheduled to be held at 6:00 p.m. in the Warren County Health District Conference Room, Health and Human Services Building, 1st Floor, 416 South East Street, Lebanon, Ohio. Comments will also be accepted in writing prior to the hearing.**

If you have any questions or would like to make a comment, please contact Chris Balster, Director of Environmental Health, at 513-695-1728 or at cbalster@wcchd.com or Tara Thornton, EH Supervisor, at 513-695-1498 or at tthornton@wcchd.com.



Public Health
Prevent. Promote. Protect.

Second Reading
WARREN COUNTY HEALTH DISTRICT
416 South East Street – Lebanon, Ohio 45036

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Proposed Environmental Health Fees for 2022-2023

Food Safety Program Fees

Commercial Risk Classification	Local Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
Level 1 – less than 25000 Square Feet	\$150.00	\$231.67	\$170.00	+20.00	73.4
Level 2 – less than 25000 Square Feet	\$170.00	\$240.71	\$190.00	+20.00	78.9
Level 3 – less than 25000 Square Feet	\$300.00	\$460.23	\$350.00	+50.00	76.1
Level 4 – less than 25000 Square Feet	\$380.00	\$583.51	\$430.00	+50.00	73.7
Level 1 – greater than 25000 Square Feet	\$200.00	\$308.83	\$230.00	+30.00	74.5
Level 2 – greater than 25000 Square Feet	\$210.00	\$325.05	\$250.00	+40.00	76.9
Level 3 – greater than 25000 Square Feet	\$760.00	\$1,152.33	\$860.00	+100.00	74.6
Level 4 – greater than 25000 Square Feet	\$800.00	\$1,221.53	\$900.00	+100.00	73.7

Non-Commercial Risk Classification	Local Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
Level 1 – less than 25000 Square Feet	\$75.00	\$115.83	\$85.00	+15.00	73.4
Level 2 – less than 25000 Square Feet	\$85.00	\$120.35	\$95.00	+15.00	78.9
Level 3 – less than 25000 Square Feet	\$150.00	\$230.11	\$175.00	+25.00	76.1
Level 4 – less than 25000 Square Feet	\$190.00	\$291.75	\$215.00	+20.00	73.7
Level 1 – greater than 25000 Square Feet	\$100.00	\$154.41	\$115.00	+15.00	74.5

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Level 2 – greater than 25000 Square Feet	\$105.00	\$162.52	\$125.00	+20.00	76.9
Level 3 – greater than 25000 Square Feet	\$380.00	\$576.16	\$430.00	+50.00	74.6
Level 4 – greater than 25000 Square Feet	\$400.00	\$610.76	\$450.00	+50.00	73.7

	Current Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
Temporary FSO/RFE (per event-5 days or less)	\$60.00	\$88.47	\$60.00	+0.00	67.8
Non-Commercial Temporary FSO/RFE (50% of fee)	\$30.00	\$44.23	\$30.00	+0.00	67.8
Mobile FSO/RFE	\$80.00	\$143.84	\$115.00	+35.00	79.9
Vending (per location)	\$11.00	\$54.87	\$11.70*	+0.70	20.0
New Commercial or Non-Commercial Facility Plan Review	\$150.00	NA	\$150.00	+0.00	NA
Expedited Plan Review	\$500.00	NA	Remove Fee	NA	NA

NOTES:

FSO = Food Service Operation

RFE = Retail Food Establishment

*Fee cannot be increased more than the Consumer Price Index which is 7.0% for 2021

**A late fee of 25% of the local fee is assessed on facilities that do not submit application and payment postmarked by March 1st. Seasonal and mobile facilities must make payment prior to the start of their operational period.

Public Swimming Pool Program

	Local Fee	Average Fee	State Fee	Proposed Fee	Change	Cost Recovery (%)
First Pool or Spa	\$274.00	\$257.15	\$80.00	\$274.00	+0.00	106.6
Additional Pool/Spa, Same Location	\$180.00	\$257.15	\$55.00	\$180.00	+0.00	70.0
Government, tax supported primary or secondary public school license	\$170.00	\$257.15	\$80.00	\$170.00	+0.00	66.1

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Vital Statistics Fees:

	Local Fee	State Fee	Total
Burial Permits	\$0.50	\$2.50	\$3.00
Certified Copy of Birth or Death Record	\$8.64	\$13.36	\$22.00

Private Water Program Fees:

New Installation (Well):	Local Fee	Maximum	Proposed Fee	Change	Water Sample Fee	Cost Recovery (%)
Single Family Dwelling	\$280.00	\$563.64	\$300.00	+20.00	Lab Cost	53.2
Non-Single Family Dwelling	\$290.00	\$563.64	\$305.00	+15.00	Lab Cost	53.2
Existing System Alteration:						
Single Family Dwelling	\$280.00	\$563.64	\$300.00	+20.00	Lab Cost	53.2
Non-Single Family Dwelling	\$290.00	\$563.64	\$305.00	+15.00	Lab Cost	53.2
Well Abandonment Permit:						
Single Family Dwelling	\$60.00	N/A	\$60.00	+0.00	\$0	N/A
Non-Single Family Dwelling	\$65.00	N/A	\$65.00	+0.00	\$0	N/A
Conversion Well Permit:						
Single Family Dwelling	\$280.00	\$563.64	\$300.00	+20.00	Lab Cost	53.2
Non-Single Family Dwelling	\$290.00	\$563.64	\$305.00	+15.00	Lab Cost	53.2
Test Well Permit:						
Single Family Dwelling	\$100.00	\$563.64	\$100.00	+0.00	\$0	17.7
Non-Single Family Dwelling	\$110.00	\$563.64	\$110.00	+0.00	\$0	19.5
Water Hauler's Inspection Fee	\$32.00	N/A	\$32.00	+0.00	\$0	N/A
Variance Application Fee	\$50.00	N/A	\$50.00	+0.00	\$0	N/A

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New Installation (HWST, Cistern, Spring, Pond****):	Local Fee	Maximum Fee	Proposed Fee	Change	Water Sample Fee	Cost Recovery (%)
Single Family Dwelling	\$280.00	\$563.64	\$300.00	+20.00	Lab Cost	49.7
Non-Single Family Dwelling	\$290.00	\$563.64	\$305.00	+15.00	Lab Cost	51.5
Existing System Alteration:						
Single Family Dwelling	\$280.00	\$563.64	\$300.00	+20.00	Lab Cost	49.7
Non-Single Family Dwelling	\$290.00	\$563.64	\$305.00	+15.00	Lab Cost	51.5

RV/Recreational Camp Program Fees:

Campgrounds (Other than Temporary Campgrounds)	Local Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
50 or less sites	\$130.00	\$990.43	\$150.00	+20.00	15.1
More than 50 sites	\$130.00	\$990.43	\$150.00	+20.00	15.1
Temporary Campground					
50 or less sites	\$54.00	\$990.43	\$60.00	+6.00	6.1
More than 50 sites	\$54.00	\$990.43	\$60.00	+6.00	6.1

Water Samples (Non-Permit):

Water Sample Fees:	\$50.00	\$0	+ lab cost	\$50.00 + lab cost
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Body Art (Tattoo/Piercing) Fee:

	Current Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
Body Art Establishment	\$170.00	\$261.63	\$190.00	+20.00	72.6
Time-Limited Approval for a Specific Event (Temporary Event)	\$80.00		\$80.00	+0.00	

Rabies Test:

(Animal ODH won't pay for)	\$30.00	+ shipping	\$30.00 + shipping
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Food Safety Program Fees:

	Local Fee	Total
Level 2 Weekend Class Fee (Class and Exam)	\$200.00	\$200.00
Level 2 (Exam Only)	\$75.00	\$75.00
Level 1	\$30.00	\$30.00
Level 2 (Class and Exam)	\$150.00	\$150.00

Sewage Treatment System Program Fees:

	Local Fee	Maximum Fee	Proposed Fee	Change	Cost Recovery (%)
Installation Permit for HSTS and GWRS	\$396.00	\$677.94	\$425.00	+29.00	62.7
Alteration Permit for HSTS and GWRS	\$396.00	\$677.94	\$400.00	+4.00	59.0
Installation Permit SFOSTS	\$460.00	\$677.94	\$460.00	+0.00	67.8
Alteration Permit for SFOSTS	\$460.00	\$677.94	\$460.00	+0.00	67.8
Minor Alteration Permit for STS	\$85.00	\$677.94	\$85.00	+0.00	4.5
711 Land Transfer Review (When Site Visit is Required)	\$80.00	N/A	\$80.00	\$0.00	N/A
Site Review for HSTS, SFOSTS or GWRS	\$160.00	N/A	\$160.00		N/A
Operational Maintenance Permit for HSTS and SFOSTS	\$10.00 per year	N/A	\$10.00 per year (\$30.00 for O/M 3 year permit)	\$10.00 per year (\$30.00 for O/M 3 year permit)	N/A
Property Addition (garage, pool, & bedroom)	\$85.00	N/A	\$0	\$85.00	N/A
Subdivision (Lot Split) – First Two Lots	\$160.00	N/A	\$0	\$160.00	N/A
Subdivision – Each Additional Lot	\$40.00	N/A	\$0	\$40.00	N/A
Re-Inspection Fee	\$60.00	N/A	\$0	\$60.00	N/A
STS Installer Registration	\$90.00	N/A	\$0	\$90.00	N/A
Sewage System Service Provider Registration	\$90.00	N/A	\$0	\$90.00	N/A
Septage Hauler Registration	\$90.00	N/A	\$0	\$90.00	N/A
Septage Hauler Vehicle Registration (Per Vehicle)	\$25.00	N/A	\$0	\$25.00	N/A
Septage Disposal Permit	\$175.00	N/A	\$0	\$175.00	N/A
Septic Tank Abandonment Permit	\$50.00	N/A	\$0	\$50.00	N/A
Collection of Effluent Samples	\$50.00 + lab cost	N/A	\$0	\$50.00 + lab cost	N/A
Variance Application Fee	\$50.00	N/A	\$0	\$50.00	N/A

Second Reading

Permit Penalty Fee for Work Conducted without a permit or proper registration (25% of permit or registration cost): Water and Sewage Program	Local Fee	State Fee	Total
	Local Fee + 25% of Local Fee	As Applicable	Local Fee + State Fee (as Applicable) + 25% of Local Fee

- * HSTS means household sewage treatment system
- ** SFOSTS means Small flow on-site sewage treatment system
- *** GWRS means gray water recycling system
- **** Pond fee only applies to single family dwelling