

**MINUTES OF
July 19, 2022
WARREN COUNTY BOARD OF HEALTH MEETING**

The regular monthly meeting of the Warren County Board of Health was held Tuesday July 19, 2022 in the first floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio. President, Mr. Dick Staten called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Mr. Dick Staten, Dr. James Sosnowski, Dr. Stephen Barr, Dr. Christine Jeffer, Mr. Dominic Brigano, Ms. Holly Boyd, Mrs. Terrie Zajo, Mrs. Nicole Ditmer, and Mr. Adam McClanahan were present at roll call.

Others Present:

Staff present: Duane Stansbury (via phone), Health Commissioner; Tammy Cranmer, Administrative Officer; Dianna Glenn, Director of Nursing; Chris Balster, Environmental Health Director; Brenda Joseph, Finance Director; and Parth Joshi, Epidemiologist were present.

Executive Session – Personnel Matters (motion #71-2022)

Dr. Barr made a motion to enter into executive session to discuss personnel matters with Director of Nursing Dianna Glenn and Director of Environmental Health Chris Balster in attendance, a second was provided by Ms. Boyd and the motion was carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

Return to Regular Session (motion #72-2022)

Mr. McClanahan made a motion to return to regular session at 6:45PM, a second was provided by Ms. Boyd and the motion was carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

Board of Health Educational Session

Parth Joshi, Epidemiologist, presented an educational session for board members regarding monkeypox. Parth's presentation covered what monkeypox is, what causes it, where it was found historically, and the status of the current infections occurring throughout the world. Parth explained what animal vectors are typically associated with monkeypox and how zoonotic disease transmission can occur. Parth then explained how humans can transmit it to each other (respiratory droplets, skin to skin contact with an infected person, and potentially from contact with fomites). Parth stated there is no indication that it is currently transmitted through domestic animals. Parth then discussed the common symptoms associated with monkeypox illness and what can be done to treat infection. The vaccine that is already in existence for smallpox is roughly 85% effective against the current strain of monkeypox. As of the meeting, there was only one confirmed case in southwest Ohio, though cases are on the rise statewide and nationwide. Vaccination typically results in milder illness but may not prevent infection. There is currently no treatment at this time. Symptoms last typically from 3-14 days and then begin to recede. Underlying healthcare conditions can lead to prolonged illness, but there are currently no direct deaths associated with the current outbreaks. Individuals should quarantine until their symptoms have abated and they are fever free. The presentation lasted from 6:45PM to 7:00PM.

June 21, 2022 Board of Health Minutes Approved (motion #73-2022)

Dr. Barr made a motion to approve the June 21, 2022 Board of Health meeting minutes as written, and a second was provided by Mrs. Zajo. The motion carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

July 11, 2022 Special Session of the Board of Health Minutes Approved (motion #74-2022)

Dr. Barr made a motion to approve the Board of Health meeting minutes for the special session on July 11 as written, and a second was provided by Dr. Sosnowski. The motion carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

Training Request #6-2022 (motion #75-2022)

Dr. Barr made a motion to approve training request #6-2022, and a second was provided by Mrs. Zajo. The motion carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

Accounting Resolution #7-2022 and Accounting Resolution #8-2022 Accepted (motion #76-2022)

Accounting Resolution #7-2022 was presented to Board members for adjustments to the following funds: #9911.41171 (General Fund Inspection); #9911.43100 (General Fund Health Service); #9912.41842 (Permits) #9961.42938 (Covid Enhanced); #9976.41486 (Swimming Pool License); #9963.41400 (Camp Grounds); along with Accounting Resolution #8-2022 for adjustments to the following funds: #9963-4100-5910 (Camps Other Expense); #9963-4100-5811 (Camps PERS); #9911-4100-5210 (Misc Supplies); #9976-4100-5910 (Pools Other Expense); #9911-4100-5400 (Purchase Services); #9915-4100-5910 (HOB Other Expense); #9915-4100-5950 (HOB Refunds); #9953-4100-5811 (Water PERS); #9953-4100-5871 (Water Medicare); #9953-4100-5102 (Water Salaries); #9953-4100-5820 (Water Insurance); #9953-4100-5400 (Water Purchase Services). See copy of Resolution #7-2022 and Resolution #8 for full explanations. Dr. Barr made a motion to accept Accounting Resolution #7-2022 and Accounting Resolution #8, as presented. Ms. Boyd provided a second to the motion which carried with the following response to a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

July 2022 Expense List Approved (motion #77-2022)

The July, 2022 expense list was presented to Board members for their review. Dr. Sosnowski made a motion to approve the expense list, as presented, and Mr. McClanahan provided a second to the motion which carried with the following result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

Administrative Report

At this time, approximately 7:05PM, Mr. Staten turned the meeting over to Mr. Balster for the Administrative Report items. Mr. Balster started by introducing the need to read the proposed EH fees for the 2022-2023 licensing period. Mr. Balster informed the Board that the fees had been sent out to all current licensees notifying them of the proposed changes to the fees. Facility owners and operators will have the ability to speak before the Board at the August meeting during a public hearing regarding the proposed fees.

First Reading of Environmental Health Fee Changes for 2022-2023 Suspended (motion #78-2022)

Dr. Barr made a motion to suspend the first reading of the Environmental Health Fee Changes for 2022-2023 and read by title only. Dr. Sosnowski seconded his motion and the following is the result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

First Reading of Environmental Health Fee Changes for 2022-2023 Accepted (motion #79-2022)

Dr. Barr made a motion to accept the first reading of the Environmental Health Fee Changes for 2022-2023. Dr. Sosnowski seconded his motion and the following is the result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye; Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye

001090

Angie’s Diner Suspension of Food Service Operation License Approved (motion #80-2022)

Mr. Balster detailed an ongoing situation with a food service operation in Warren County, Angie’s Diner, who has yet to pay for their 2022 food service operation license following receipt of a check that was returned for insufficient funds. Mr. Balster issued the owners a notice stating that the matter was going before the Board for consideration of the suspension or revocation of their license. Mr. Balster informed the Board that, should they choose to suspend or revoke the license, Mr. Balster will issue another notice indicating this and also afford the operator the ability to appeal the Board of Health’s decision. Mr. Balster further stated that the Board could place conditions on the suspension that it is in full effect until the facility makes complete payment towards their license, whereas if the Board chose to revoke the license the operator would have to submit a new application with payment and be issued a completely new license. Dr. Barr mentioned that in a past instance with another facility the Board chose to initially suspend the license, but then revoke should the health district not receive payment. Mr. Balster stated, that if the Board was to move towards suspension or revocation, included in the motion should be authorization for Mr. Stansbury or his designee to act on their behalf during the appeal process. Dr. Barr made a motion to suspend the license of Angie’s Diner and to authorize Mr. Stansbury and Mr. Balster to act on behalf of the health district to execute the Board’s directive pursuant to Ohio Revised Code Chapter 3717.49. Dr. Sosnowski seconded his motion and the following is the result of a roll call vote:

Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. McClanahan – aye; Dr. Barr – aye;
Ms. Boyd – aye; Dr. Jeffer – aye; Mrs. Ditmer – aye; Dr. Sosnowski – aye


Other Business

Dr. Jeffer mentioned that some of the letterhead still showed the previous medical director.

With no further business Mr. Staten dismissed the Board of Health meeting at 7:20 pm.



James Staten,
President



Duane Stansbury, EHS, MPH
Secretary

