

**MINUTES OF  
August 23, 2023 SPECIAL MEETING  
WARREN COUNTY BOARD OF HEALTH MEETING**

A special session meeting of the Warren County Board of Health was held Monday August 23, 2023 in the first-floor conference room of the Warren County Health District, 416 South East Street, Lebanon, Ohio

**Members Responding to Roll Call:**

Mr. Robert Lipps; Mrs. Traci Gabbard; Mr. Dick Staten, Ms. Holly Boyd, Dr. Stephen Barr, Mrs. Nicole Ditmer, Mrs. Terrie Zajo, and Mr. Dominic Brigano were present at roll call. (Dr. James Sosnowski was not in attendance)

**Others Present:**

Staff present: Duane Stansbury, Health Commissioner; Dr. Terren Koles, Medical Director; Dianna Glenn, Director of Nursing; and Tammy Cranmer, Administrative Officer. Also in attendance was Dr. Clint Koenig, an applicant for medical director.

**Entered into Executive Session** (motion #88-2023)

At 6:00 pm and per the Agenda, Dr. Barr made a motion to enter Executive Session personnel discussion in regards to the medical director position and to meet with an applicant for the position. Ms. Boyd seconded the motion and the following is the response to a roll call vote:

Mr. Lipps – aye; Mrs. Gabbard – aye; Mr. Staten – aye; Mrs. Boyd – aye;  
Mrs. Zajo – aye; Dr. Barr – aye; Mr. Brigano; Mrs. Ditmer – aye

*~Dr. Koenig was invited to stay for this first portion of the Executive Session*

**Return to Regular Session of the Board of Health Meeting** (motion #89-2023)

At 6:59 pm Mr. Staten announced the Board of Health was returning to regular session and asked for roll call to be taken. The following is result of roll call:

Mrs. Gabbard – aye; Mr. Staten – aye; Mrs. Boyd – aye; Mrs. Zajo – aye;  
Dr. Barr – aye; Mr. Brigano; Mrs. Ditmer – aye; Mr. Lipps – aye

*~Dr. Koenig was dismissed at approximately 6:30 pm from the Executive Session*


**Motion to Extend Job Offer for Medical Director Position** (motion #90-2023)

Mrs. Zajo stated the Board has discussed applicants for the position of medical director and she is making a motion to authorized Mr. Stansbury to extend an offer to Dr. Clint Koenig, on their behalf, as discussed in executive session. Dr. Barr provided a second and the following is the result of a roll call vote:

Mr. Staten – aye; Mrs. Boyd – aye; Mrs. Zajo – aye; Dr. Barr – aye;  
Mr. Brigano; Mrs. Ditmer – aye; Mr. Lipps – aye; Mrs. Gabbard – aye

With no further business Mr. Staten adjourned the Special Session Board of Health meeting 7:00 pm.

  
James Staten,  
President

  
Duane Stansbury, R.S., M.P.H.  
Secretary